Brain Storm for ExperienceIT Alumni Website Project

Requirements Gathering List:

Team 9

The purpose of this document is to find out what the team want and need in their software product.

* Please provide an outline of the basic functions of the software program.
* Please provide an outline of the advanced functions of the program.
* What is the purpose of the project?
* What is the scope of the project?
* Please provide a brief description of what the project is about?
* Who will be the users of the system?
* Will the product be public facing or proprietary in-house?
* Will the product be used on the internet or a private, secure company intranet?
* How many users will use the software product?
* Name the industry that you’re in (Education, Medical, etc).
* Name your type of business (company).
* Who will the software product serve?
* How will people interact and interface with the system (Outlook, Web, Mobile, Tablet)?
* What other Microsoft Technologies do you use (Lync, SharePoint, etc)
* How many people will use the system?
* Will user adoption be an issue? How will user adoption be enforced, encouraged and measured?
* How is this project perceived?
* What do you think are the key challenges?
* Details any specific security requirements regarding the platform
* What level of education or training do the users have?
* What computer skills do the users have?
* Are users familiar with this type of IT system?
* What technical platforms do your users use today?
* Do you know of any plans for future systems or platforms?
* What are your expectations regarding system usability?
* What training needs do you expect for the future system?
* What kind of documentation do you expect?
* Describe the objective of the project (from your perspective)?
* What is the expected impact to the business?
* What is the expected impact to the customer?
* What is the expected return on investment?
* How will you measure project success?
* How will you measure return on investment?
* Who do you think will benefit?
* How has the problem been addressed in the past?
* How do you currently address the problem?
* What is preventing you from addressing this problem?
* If you don’t implement a solution what is the impact?
* How did the problem come about?
* Have similar change projects been undertaken before?

**Identify non-functional requirements**

* What are your expectations for system availability?
* What are your expectations for system performance?
* Who will manage system support and maintenance?
* What are the organization’s support requirements?
* What are the organization’s system maintenance requirements?
* What are the organization’s security requirements?
* What are the organization’s requirements for installation and configuration?
* How will the system be distributed?
* Are there any legal requirements or other regulatory requirements that need to be met?
* Can you think of any additional requirements that we should know about?